

**The Governing Body of Chilham St Mary's Church of England Primary School - Instrument Date: 01/03/15**  
 Chilham is a Founding Partner of the CARE Foundation Trust involving Aldinton, Brabourne, Brook, Challock, Goat Lees, Lady Joanna Thornhill, Mersham and Phoenix Primary Schools  
 Operating Model: Committee Structure agreed 14/09/2017

<b>Name/Office and Business Interests</b> <b>Note: * SEDMT (Sir Edmund Davies Memorial Trust)</b>	<b>4 Year Term of Office Completes</b>	<b>Responsibilities</b>
<b>PARENT GOVERNORS appointed by the parents of children on roll at the school</b>		
Mr Stephen Castle Employed by Kent Fire & Rescue Trustee of SEDMT	03 March 2019	Finance & Estates Health & Safety Herons Class Link Governor
Mr Tom Delahunt Senior Lecturer CCCU	25 January 2022	
<b>LOCAL AUTHORITY GOVERNOR recommended by the LA but appointed by the Governing Body</b>		
Vacant		
<b>EX-OFFICIO FOUNDATION GOVERNOR Incumbent of St Marys Church</b>		
Rev. Dr Paul Ratcliff Trustee of SEDMT Chair of Trustees of Chilham Schoolhouse Trust & Louds Educational Trust	N/A	Designated Child Protection/Safeguarding and H&S Governor Finance & Estates Pastoral and Statutory Inspection of Anglican & Methodist Schools (Chair)
<b>FOUNDATION GOVERNORS appointed collaboratively by the Diocese and PCC</b>		
Mrs. Brenda Ladley Trustee of SEDMT	31 March 2022	Designated EYFS and Wrens Link Governor Training & Development Governor Teaching, Learning & Pupil Progress Pastoral & SIAMS
Dr Heather Ratcliff <b>Chair of Governors</b> Trustee of SEDMT Spouse of Ex-Officio Foundation Governor	7 April 2022	HT Performance Management Teaching, Learning & Pupil Progress
<b>HEADTEACHER</b>		
Mrs Delia Cooper	N/A	
<b>STAFF GOVERNOR appointed by employees of the school</b>		
Mrs Rose Smith Parent of child on roll at Chilham St Mary's	23 October 2020	Teaching, Learning & Pupil Progress Pastoral & SIAMS
<b>CO-OPTED GOVERNORS appointed by the Governing Body following a skills needs analysis</b>		
Mr Ben Geeves Deputy Head teacher Trustee of SEDMT Spouse a NHS speech therapist	21 June 2021	Finance & Estates Pastoral & SIAMS
Dr Jennie Litten-Brown <b>Vice Chair of Governors</b> Trustee of SEDMT Employed by St Mary's Chilham PCC Parent of child on roll at Chilham St Mary's	14 March 2020	Teaching, Learning & Pupil Progress (Chair) Peacock Class Link Governor
Mr Roger Spicer Insurance Broker Chief Executive Trustee of SEDMT Governor at Challock, Mersham & Phoenix Primary Schools plus Queen Elizabeth Grammar School	23 November 2020	Finance & Estates (Chair) Teaching, Learning & Pupil Progress
Dr Alan Norley Managing Director of Transformation Through Education Ltd, Director & Trustee CARE Foundation Trust, Trustee of SEDMT, Director of Ospringe Children's Centre Chair of governor at Ospringe CE Primary and Challock Primary Schools, Vice Chair of Governors at Goat Lees Primary School, Chair NW Kent Alternative Provision Service, Chair of Achievement & Standards Group at St Edward's RC Primary School National Leader of Governance (National College/DfE), Local Leader of Governance(KCC) Member of Kent & East Sussex Railway	23 November 2020	Designated SEN Governor Finance & Estates Teaching, Learning & Pupil Progress Martins Class Link Governor
Vacant		
<b>If you are interested in joining our Governing Body please contact the School Office 01227 730442 or the Clerk to Governors <a href="mailto:WSettle@chilham.kent.sch.uk">WSettle@chilham.kent.sch.uk</a></b>		

<b>SENIOR LEADERSHIP TEAM MEMBERS invited to attend meetings periodically</b>		
Special Educational Needs Co-ordinator	Mrs Emma McQuillan	
School Business Manager	Mrs Melanie Woodland	
<b>CLERK TO GOVERNORS</b>		
Mrs Wendy Settle Other Clerking Posts in Ashford District: Brook Community Primary and Godinton Primary Academy Previously Clerk to Governors at East Stour Community Primary ceased 30/11/2017 KCC Central Clerking Service placements: Castle Hill Community Primary Folkestone, St Stephens Infant Canterbury, The John Wesley CofE Methodist VA Primary, Elms School and Capel-le-Ferne Primary Co-opted to Local Governing Board for Lydd Primary (The Village Academy) Company Secretary Aegis Advisory Ltd		
<b>RESIGNATIONS &amp; END OF TERM OF OFFICE</b>		
<b>2016/2017</b>	<b>2017/2018</b>	
Mrs Sarah Emery (Staff Governor) resigned 20/10/2016 Miss Vicky Watkins (Parent Governor) resigned 23/11/2016 Mr Neil Gretton (Local Authority Governor) resigned 20/02/2017 Mrs Judith Rosato (Co-opted Governor) resigned 20/02/2017	Mr Chris Curry (Co-opted Governor) resigned 09/09/2017 Mrs Sue Sweet (Executive Head) end of office 31/03/2018	

<b>ATTENDANCE RECORD 2016 – 2017</b>						
	Full Governing Body Meeting Dates					
	06/10/2016	24/11/2016	19/01/2017	29/03/2017	11/05/2017	22/06/2017
Mr Castle	Apologies	Apologies	Absent	Apologies	Apologies	Apologies
Mr Curry		✓	Apologies	✓	Apologies	Apologies
Mrs Emery	Apologies					
Mr Gretton	✓	✓	Apologies			
Mrs Ladley	✓	✓	✓	✓	✓	✓
Dr Litten-Brown	✓	✓	✓	✓	✓	✓
Dr Norley	✓	✓	✓	✓	✓	✓
Dr Ratcliff	✓	✓	✓	✓	✓	✓
Revd Dr Ratcliff	✓	✓	✓	✓	✓	✓
Mrs Rosato	Apologies	Apologies	Absent			
Mrs Smith		✓	✓	Apologies	✓	✓
Mr Spicer			✓	✓	✓	Apologies
Mrs Sweet		✓	✓	✓	✓	✓
Miss Watkins	Apologies	Resigned				
Mr Williams	✓					

<b>ATTENDANCE RECORD 2017 – 2018</b>						
	Full Governing Body Meeting Dates					
	14/09/2017	30/11/2017	08/02/2018 EFGB	21/03/2018	17/05/2018	12/07/2018
Mr Castle	Apologies	✓	Apologies	Apologies	✓	
Mrs Cooper					✓	
Mr Delahunt				✓	✓	
Mr Geeves	✓	✓	N/A	✓	✓	
Mrs Ladley	✓	✓	✓	✓	✓	
Dr Litten-Brown	✓	✓	✓	✓	✓	
Dr Norley	✓	Apologies	✓	✓	✓	
Dr Ratcliff	✓	✓	✓	✓	Apologies	
Revd Dr Ratcliff	✓	Apologies	✓	Apologies	Apologies	
Mrs Smith	✓	✓	✓	✓	✓	
Mr Spicer	✓	Apologies	Apologies	Apologies	Apologies	
Mrs Sweet	✓	Apologies	N/A	Apologies		

Minutes of Governor meetings are available by contacting the School Office [office@chilham.kent.sch.uk](mailto:office@chilham.kent.sch.uk) or Clerk to Governors [WSettle@chilham.kent.sch.uk](mailto:WSettle@chilham.kent.sch.uk)