The Governing Body of Chilham St Mary's Church of England (Voluntary Controlled) Primary School
Instrument Date: 17/09/18; Operating Model: Committee Structure agreed 14/09/2017
Chilham is a Founding Partner of the CARE Foundation Trust involving Aldington, Brabourne, Brook, Challock, Goat Lees, Lady Joanna Thornhill, Mersham, Phoenix and Smeeth Primary Schools

Name/Office and Business Interests **Note: * SEDMT (Sir Edmund Davies Memorial Trust)**	**4 Year Term of Office Completes**	**Responsibilities**
PARENT GOVERNORS appointed by the parents of children on roll at the school		
Mr Stephen Castle Employed by Kent Fire & Rescue Trustee of SEDMT	03 March 2023	**Designated Health & Safety Governor** **Designated School Visits Governor** Finance & Estates Group Herons Class Link Governor
Mr Tom Delahunt Senior Lecturer CCCU Trustee of SEDMT	25 January 2022	Teaching, Learning & Pupil Progress Group (Chair)
LOCAL AUTHORITY GOVERNOR recommended by the LA but appointed by the Governing Body		
Dr Alan Norley Managing Director – Transformation Through Education Ltd Member of the Institute of Directors Member of the Chartered Management Institute Member of the British Educational Research Association National Leader of Governance (NCTL/DfE) Local Leader of Governance (KCC) Trustee of SEDMT Director/Chair of Trustees, CARE Foundation Trust Director/Vice Chair Kent SEN Trust Chair, Challock Primary School Vice Chair/Foundation Governor/Chair of L &D Committee – Orchard (Special) School Vice Chair IEB – Parkside Primary School Member of Kent & East Sussex Railway	19 September 2022	**Designated SEN Governor** HT Performance Management Panel Teaching, Learning & Pupil Progress Group Martins Class Link Governor
EX-OFFICIO FOUNDATION GOVERNOR Incumbent of St Marys Church		
Vacant		
FOUNDATION GOVERNORS appointed collaboratively by the Diocese and PCC		
Mrs. Brenda Ladley **Vice-Chair (end 25/09/20)** Trustee of SEDMT	31 March 2022	**Designated EYFS Governor** **Training & Development Governor** Pay Panel Teaching, Learning & Pupil Progress Group Wellbeing & Christian Distinctiveness Wrens Link Governor
Dr Jennie Litten-Brown **Chair of Governors (end 25/09/20)** Trustee of SEDMT Director, CARE Foundation Trust Employed by St Mary's Chilham PCC Lecturer at Canterbury College Parent of child on roll at Chilham St Mary's Spouse St Mary's Chilham PCC Secretary	10 February 2023	**Designated Safeguarding Governor** HT Performance Management Panel Teaching, Learning & Pupil Progress Peacock Class Link Governor
HEADTEACHER		
Mrs Delia Cooper Trustee of SEDMT; Director of CARE Foundation Trust	N/A	Teaching, Learning & Pupil Progress Group
STAFF GOVERNOR appointed by employees of the school		
Mrs Rose Smith Parent of child on roll at Chilham St Mary's	23 October 2020	Wellbeing & Christian Distinctiveness
CO-OPTED GOVERNORS appointed by the Governing Body following a skill needs analysis		
Hester Fenwick Spouse - Unilever Shareholder Chair of Governors at Brabourne CofE Primary Director, CARE Foundation Trust	6 February 2023	Wellbeing & Christian Distinctiveness (Chair) Finance & Estates Pay Panel
Miss Sharon Knight	10 July 2023	Wellbeing & Christian Distinctiveness Pay Panel
Mr Dan Sherlock Parent of child on roll Chair of SEDMT	19 September 2022	Finance & Estates (Chair) HT Performance Management Panel
Vacant		

If you are interested in joining our Governing Body, please contact the School Office 01227 730442 or the Clerk to Governors WSettle@chilham.kent.sch.uk

SENIOR LEADERSHIP TEAM MEMBERS invited to attend meetings periodically	
Special Educational Needs Co-ordinator	Mrs Emma McQuillan
School Business Manager	Mrs Melanie Woodland

CLERK TO GOVERNORS

Mrs Wendy Settle
Business Interests: Company Secretary Aegis Advisory Ltd
Other Clerking Posts employed by school: Godinton Primary Academy, St Augustine's Catholic Primary and St Peters CofE Primary
The Education People Clerking Service placements: Castle Hill Community Primary, The John Wesley CofE Methodist VA Primary and Capel-le-Ferne Primary
The Village Academy trustee appointed member of Local Governing Body for Lydd (Vice-chair) and Dymchurch (Chair) Primary Schools. Harcourt Primary Local Authority Governor

RESIGNATIONS & END OF TERM OF OFFICE

2018/2019	2019/2020
Rev. Dr Paul Ratcliff (Ex-Officio) resigned 31/12/2018 Dr Heather Ratcliff (Foundation Governor) resigned 31/12/2018 Mr Ben Geeves resigned 23/07/2019	

Minutes of Governor meetings are available by contacting the School Office office@chilham.kent.sch.uk or Clerk to Governors WSettle@chilham.kent.sch.uk

ATTENDANCE RECORD 2018 – 2019

	Full Governing Body Meeting Dates					
	20/09/2018	29/11/2018	07/02/2019	21/03/2019	16/05/2019	11/07/2019
Mr Castle	✓	✓	Apologies	✓	Apologies	Apologies
Mrs Cooper	✓	✓	✓	✓	✓	✓
Mr Delahunt	Apologies	Absent	✓	✓	✓	✓
Mrs Fenwick				✓	✓	✓
Mr Geeves	Apologies	✓	✓	Apologies	Apologies	Apologies
Mrs Ladley	✓	✓	✓	✓	Apologies	✓
Dr Litten-Brown	✓	✓	✓	✓	✓	✓
Dr Norley	✓	✓	Apologies	Apologies	✓	✓
Dr Ratcliff	✓	✓				
Revd Dr Ratcliff	✓	✓				
Mr Sherlock	✓	✓	✓	✓	✓	✓
Mrs Smith	Apologies	Apologies	✓	Apologies	✓	✓

ATTENDANCE RECORD 2019 – 2020

	Full Governing Body Meeting Dates					
	25/09/2019	05/12/2019	26/03/2020	21/05/2020 Budget approval	09/07/2020	
Mr Castle	✓	✓				
Mrs Cooper	✓	✓				
Mr Delahunt	Apologies	Absent				
Mrs Fenwick	✓	✓				
Miss Knight	Apologies	✓				
Mrs Ladley	✓	✓				
Dr Litten-Brown	✓	✓				
Dr Norley	Apologies	✓				
Mr Sherlock	✓	✓				
Mrs Smith	✓	✓				