



Headteacher Mrs. D Cooper
School Hill, Chilham, Canterbury, Kent, CT4 8DE
Email: headteacher@chilham.kent.sch.uk

Deputy Headteacher Mr. B Geeves
Telephone 01227 730442 Fax 01227 732398
Website: www.chilham.kent.sch.uk

5th June 2018

Dear

Child's name:

At Chilham St Mary's, we sometimes take photographs of pupils. We use these photos in the school's newsletters, on the school's website, on display boards around school and in the children's work/school reports. We only use children's Christian names with photos.

We would like your consent to take photos of your child, and use them in the ways described above. If you are not happy for us to do this, that's no problem – we will accommodate your preferences.

**Please tick the relevant box(es) below and return this form to school.
(Blank boxes will be taken as consent not being given).**

- I am happy for the school to take photographs of my child.
- I am happy for photos of my child to be used on the school website.
- I am happy for photos of my child to be used in the school newsletter.
- I am happy for photos of my child to be used in internal displays.
- I am happy for photos of my child to be used in children's work/school reports.
- I am **NOT** happy for the school to take or use **ANY** photos of my child.
- For children with food allergies/preferences, we have collated a list of named photos with these details, which we display on the wall in the staffroom and school kitchen. Please note that whilst these are not public places, this list may be seen by visitors/contractors entering these areas. Please tick to indicate that you consent for your child's details to be included on this list.
- I am happy for the school photographer to take photographs of my child.

If you change your mind at any time, you can let us know by emailing the school office on office@chilham.kent.sch.uk by calling the school on 01227 730442 or just popping in to the school office.



If you have any other questions, please get in touch.

Why are we asking for your consent again?

We have previously requested consent on your child's admission forms to use photos; however, The General Data Protection Regulation (GDPR) is a piece of EU-wide legislation which will determine how people's personal data is processed and kept safe, and the legal rights individuals have in relation to their own data. It came into effect from 25th May 2018 for organisations that process or handle personal data, including schools.

It's similar to the Data Protection Act (DPA) 1998 in many ways. Most of the differences involve the GDPR strengthening the principles of the DPA. The full General Data Protection Regulation has been published by the Council of the EU and the UK will be implementing the GDPR despite its intention to leave the EU.

The GDPR brings in stricter rules around consent. Consent for processing someone's personal data must be freely given, specific, informed and unambiguous, and a positive affirmation of the individual's agreement. Therefore, there are a number of situations in which we need to gain written consent from parents.

To ensure we are meeting the new requirements, we need to re-seek your consent to take and use photos of your child. We really value using photos of pupils, to be able to showcase what pupils do in school and show what life at our school is like to others, so we would appreciate you taking the time to give consent again.

Thank you for your support.

Yours sincerely,



Mrs D Cooper
Headteacher

Parent /Carer Signature: _____

Date: _____